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| **ETTINGTON PARISH COUNCIL**  **Minutes of the Ordinary Meeting of 14 June 2017** | |
| **Present**  (Councillors) R Hawksworth, J Henry, R Holtom and D Hughes  **In Attendance:** S Furniss, Clerk and 2 members of the public. | |
| 1 | **Apologies for Absence** Cllr R Smith’ s apologies had been received due to work commitments; Cllr J Collins’s apologies had been received due to personal commitments |
| 2 | **Acceptance of Apologies for Absence** The apologies were **accepted** |
| 3 | **Declaration of Disclosure Pecuniary Interest** None declared |
| 4 | **To Confirm Minutes** It was **resolved** that the minutes were a true record |
| 5 | 1. **Community Centre Update** David Martin had sent his apologies but sent report as follows:   The projector and screen will be installed in Lounge on 23 June; The fire extinguishers which reach their expiry date in March 2018 will be replaced at that point (to be funded by Parish Council); Stronger links with County and District Council is resulting in increased bookings by them which will help offset the loss of cat and dog show bookings. |
| 6 | **Warwickshire County Council/Stratford District Council update** Cllr Seccombe’s apologies were received. Cllr O’Donnell reported that she will be a member of the East Planning Committee and is pleased to report that objections by Parish Council lead to Planning Applications going to Committee. A number of problems encountered in the past were reported and Cllr O’Donnell took these on board. |
| 7 | **Open Forum**  Mrs J Brookes raised 3 issues: The pavements on Rogers Lane are in very poor condition- to be added to list of issues to be raised with WCC Highways and Cllr Holtom to take photographs; The cherry tree on the open green space at Rogers Lane is in very poor condition and residents would be prepared to fell and replace – initial course of action will be for the Clerk to try to establish ownership; a resident cuts hedges but pushes the clippings under the hedge – initial action will be for Cllr Holtom to view/take photographs and Clerk to establish whether this is considered fly tipping; the access (which used to be vehicular) off Old School Lane Is now narrowed by hedges – to be added to list of issues to be raised with WCC Highways and Cllr Holtom to take photographs.  Ms K Le Tzar stated that the drainage on Rogers Lane has not been cleaned out for some years which leads to flooding when there is heavy rainfall - to be added to list of issues to be raised with WCC Highways. She then reported that she has had an indication from SDC that the Planning Application for Land off Rogers Lane is to be recommended for permission. There is a S106 to make available land for a Community Orchard and stated that this could be put into the hands of a Management Company or maintained by a local organisation. The Clerk will provide contact details for both the Gardening Club and Ettington Diggers in order that their interest in maintaining can be gauged.  Cllr Holtom raised the issue of the entrance to the Spitfire Development (which has commenced) – particularly whether it is in line with the planning permission. She also stated that the positioning of the traffic lights creates a potential problem due to their proximity to chicane. This could be mitigated by warning notices being positioned well ahead of the lights.  Spitfire. It was **resolved** that the Clerk will contact the Planning Officer and WCC Highways to highlight these concerns. |
| 8 | **Planning Matters**   1. **Ongoing/Pending Matters**   **16/01773/FUL** Land off Rogers Lane  ***17/01046/FUL:***  Formation of habitable room in roofspace with front and rear dormers 8 Manor Lane, Ettington, Stratford-upon-Avon, CV37 7TE   1. **Applications**   ***17/01086/VARY*** Tree House Farm , Whatcote Road, Fulready, Ettington CV37 7PE  Comments due by: 30 May 2017. No comment had been submitted.  ***17/01323/REM***  Orchard Cottage , Hockley Lane, Ettington, CV37 7SS  Comments due by: 12 June 2017. No comment had been submitted.  ***17/01357/FUL:*** Proposed replacement of single storey side extension with two  storey side extension at 5 Avon Close, Ettington, CV37 7ST,  Comments due by: 22 June 2017. It was **resolved** that no comment be submitted.  ***17/01402/FUL:*** Proposed carport, 2 storey front extension, garage conversion and  extension and single storey side extension at Salters Lane House, Fulready,  Comments due by: 27 June 2017. It was **resolved** that no comment be submitted.   1. **Decisions**   ***Application(s) reference: 17/00726/AGNOT***  Extension to existing agricultural building for agricultural storage purposes at  Disused Railway Station, Warwick Road, Ettington **Granted**  17/00498/FUL, Gardeners Cottage, Ettington Grange. **Granted**  ***17/00829/TEL56:***  Installation of a 20m drab olive brown high monopole at Grove Farm. Confirmation given that no permission required.  ***16/03730/VARY:*** Land Adjacent to 99 Banbury Road - **Granted** |
| 9 | **Finance Report** - Appendix 1 It was **resolved** that the payments listed be authorised.  It was **resolved** that the annual increment on Clerk’s salary be paid. |
| 10 | **Clerk's Report** - Appendix 2 The content was noted. |
| 11 | **Correspondence Report** The clerk reported that there has been ongoing e-mails between a parishioner and various WCC Officers (copied to Clerk) regarding PURE vehicles reversing into Old Warwick Road. WCC have responded to say that they will install larger and more prominent ‘no through road’ signs. They have further stated that they would design and install signs advising drivers of the PURE location but funding would need to be sought and suggesting the Parish Council do this. It was **resolved** that the Clerk draft a letter to PURE asking that they fund this. |
| 12 | **Neighbourhood Plan** It was **resolved** that commencement of Pre-submission consultation in line with Neighbourhood Planning (General) Planning Regulations 2012 (as amended) Regulation 14 be commenced on 16 June 2017 for a six week period ending on 28 July 2017. |
| 13 | **Youth Project** Cllr Henry reported that the group met and designed Logos, Wish List and Mission Statements. Young people have been invited to vote for their favourites and, once agreed, these will be included on future displays, bids etc. |
| 14 | **Tennis Courts**   1. **Request to use for Dog Training** It was **resolved** that the request be approved, on a trial basis at a cost of £5 per session, on condition that a suitable Biohazard Clean Up Kit be available and used as appropriate. Booking will need to be done through the usual channel. 2. **Open Use of Courts** It was **resolved** that this be agreed in principle with Cllrs Holtom and Smith looking at what the likely issues could be and how these could be addressed. The Clerk will explore card swipe/other access technology. |
| 15 | **100th Anniversary of End of Great War** – Appendices 3a &3b. This will be on the July Agenda and Cllrs are asked to put forward options at that meeting. |
| 16 | **Footpath SD67g**  The overgrowth of the hedge on this footpath had been brought to the attention of the Council and, as it runs through the Playing Field it was **resolved** that the Clerk arrange for it to be cut back. . |
| 17 | **Tree Work** – Appendix 4 It was **resolved** that T39 be felled and the Clerk will instruct Stockwell Davies to undertake this and removal of the remainder of T21 in line with their quote. |
| 18 | **Bee Orchids** A parishioner had contacted the Clerk highlighting that there are bee orchids on the bank by the Church and that, last year, this had been mown before they had a chance to flower and set seed. The bank hasn’t been mown this year despite other verges having been mown. It was thought this may indicate SDC are now aware of the bee orchid colony on that land. It was **resolved** that the SDC be contacted to thank them for not mowing and highlighting that bee orchid situation. |
| Dates of Future Meetings (meetings commence at 7.30 and are held in the Lounge at Ettington Community Centre unless otherwise stated).  12 July 2017  No meeting scheduled for August  13 September 2017 | |