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| **ETTINGTON PARISH COUNCIL**  **Minutes of the Meeting of 8 June 2016** | |
| **Present:** (Councillors) R Hawksworth, D Hughes, L Holtom, of Ettington Parish Council  **In Attendance:** S Furniss (Clerk), D Martin(in respect of Item 5), Cllr I Seccombe and Cllr P Seccombe (in respect of item 6) and approximately 7 members of the public.. | |
| 1 | **Apologies for Absence:** Apologies received from Cllrs Witherford and Smith due to work commitments |
| 2 | **Acceptance of Apologies for Absence:** Apologies of Cllrs Witherford and Smith were accepted. |
| 3 | **Declaration of Disclosure Pecuniary Interest**: None declared |
| 4 | **To Confirm Minutes of the last Parish Council Meeting** that took place on 11 May 2016. It was **resolved** that the minutes are a true record. |
| 5 | **Community Centre Update**  David Martin informed the Council that as soon the full Management Committee is in place the Land Registry registration of the lease will be updated. The new small hall furniture is in place and the digital projector will be installed by the end of June. Further capital projects are progressing and will be funded from financial reserves.  Cllr Hughes raised a query regarding whether the community centre building should be on the asset register of the Parish Council or The Community Centre Management. The Clerk will establish an answer to this. |
| 6 | **Warwickshire County Council Stratford District Council update**  Cllr I Seccombe (WCC) asked that if issues are raised by parishioners regarding the recent changes to cross border bus services that they be forwarded to her.  The International Women’s Cycle Race Warwickshire “leg” is on 16 June and a recent world record attempt involving over 1,000 primary school children was recently held at Warwick Castle (to form image of a bicycle).  Negotiations continue in respect of WCC joining a West Midlands wide coalition. To date agreement has been reached in respect of Warwickshire keeping its own Police and Fire Services and Transport funding. There are a number of ongoing issues to be resolved and it is important that the Business Case protects Warwickshire’s strengths. In response to a query raised by Cllr Holtom, Cllr Seccombe stated that there is no clarity of if/when public sector reform and health and social care will be considered.  Cllr P Seccombe (SDC) informed the meeting that unemployment rate in Stratford District is lowest in the Country at 0.03 per cent. He praised the community for the representation at the recent Spitfire Planning Appeal. .  In his capacity as Police and Crime Commissioner he stated that speeding, antisocial behaviour and fly tipping are the prime concerns of the local population.  Cllr Hawksworth asked about the proposals regarding a relief road from the B4362 and it was confirmed that this is associated with the proposal for development of 3,000 homes on the Long Marston Airfield. If progressed it has the potential to both bring relief/increase traffic flows. |
| 7 | **Open Forum**  Mr D Martin asked if the Council are able to respond to his request for a contractor to access the rear of his property in order to undertake extensive hedge cutting. It was confirmed that this will be considered at the next meeting (which will be an extraordinary meeting to be held on 22 June 2016).  Kat le Tzar informed the meeting that extensive publicity of recent consultation on proposed development of David’s Orchard resulted in 20-25 attendees with a fairly even split of for/against/undecided regarding the proposals with great interest in the bungalows. Cllr Holtom asked if the issue of the potential impact on the Planning Inspectorate’s upholding SDC’s refusal of planning permission for Rye Piece Field had been considered and Ms le Tzar stated that this has been addressed in the Design, Heritage, Landscape and Character Statements. The application has been submitted to SDC and is currently in the validation process.  With regard to a query raised by a parishioner (by e-mail) regarding the width of access to the footpath from Roger’s Lane to the Fosseway, since installation of padlocked gates Cllr Seccombe offered to follow this up and this was welcomed by the Council. |
| 8 | **Planning Matters**   1. **Ongoing Matters**   Spitfire Appeal (10-13 May)– The Inspector indicated that a decision should be made within 6 weeks of closure of the hearing.  White Horse – No further information but anticipate planning application in near future.  Old Warwick Road – Cllr P Seccombe stated this is likely to be heard under delegated powers as neither he or the Parish Council had submitted objections.   1. **Applications**   ***Application(s) reference: 16/01547/FUL***    Proposed : Single storey rear and side extensions, plus internal alterations.  At : 1 Kents Lane, Ettington, Stratford-upon-Avon, CV37 7SJ  Comments due by: 14 June 2016.  It was **resolved** that no comment will be submitted.  ***Application(s) reference: 16/01488/FUL***    Proposed : Drop kerb at front of property  At : 15 Banbury Road, Ettington, Stratford-upon-Avon, CV37 7SN  Comments due by: 14 June 2016  It was **resolved** that no comment be submitted.   1. **Decisions**   **16/00437/LBC & 16/00443/FUL** Post Office, 29 Banbury Road, Ettington, CV37 7SU  **Granted**   1. **Withdrawn** |
| 9 | **Finance Report – Appendix 1**  It was **resolved** that the payments listed be approved.  It was further **resolved** that the accounts presented in respect of 2015-16 be approved and these were duly signed. |
| 10 | **Clerk's Report - Appendix 2**  Cllr Hughes reported that the **planters** will be put in position in the coming week and that he has given an open invitation to the Manager of Ettington Chase to attend a future meeting.  Cllr I Seccombe will follow up the two outstanding **footpath issues** (together with the one raised under the open forum). |
| 11 | **Correspondence Report - Appendix 3**  Noted |
| 12 | **Neighbourhood Plan - verbal update**  The meeting scheduled for 22 June is to be cancelled as the focus would have been on some pieces of work that are yet to be completed. The Housing Needs Survey has been agreed and will be distributed to all households the last weekend of June with a deadline for return (by SAE) of the last weekend of July. It is anticipated that analysis will be completed during August and a report available in September. |
| 13 | **Registration of Village Green (Playing Field**  Due to advice received the it was **resolved** that the resolution made on 13 January 2016, to register the Playing Field as a village green be overturned. |
| 14 | **Tree Report and Fencing Appendix 4**   1. **Tree Survey**   It was **resolved** that : i) Mark Taylor be requested to sever the ivy, on a rolling programme, from the trees indicated to require this work; ii) that a tender process be undertaken in respect of priorities 1 and 2 with an indicative cost of priority 3 in order to aid future budget setting.   1. **Request to lift and reduce crown of trees** T36, T37 and T38   Following discussions and reference to the recent survey it was **resolved** that no work will be undertaken on these trees but that the Clerk will make enquiries regarding methods of preventing climbing of trees by children.   1. **Fencing of Neighbouring Property.**   It was **resolved** that the Clerk should write to the residents to enquire of their intentions/timescales for replacement of the fence. |
| 15 | **Readoption of Policies and Procedures**   |  |  |  | | --- | --- | --- | | Policy | Adopted | Readopted | | Complaints | 11 December 2013 | May 2015 | | Councillor Expenses | 14 January 2015 | May 2015 | | Dealing with the Press and Media and Filing/Recording of Meetings | 8 October 2014 | May 2015 | | Finance Regulations | 15 March 2016 |  | | Freedom of Information/Publication Scheme | 8 January 2014 | May 2015 | | Standing Orders | 22 September 2014 | May 2015 | | Appraisal | 12 August 2015 |  | | Disciplinary | 12 August 2015 |  | | Grievance | 12 August 2015 |  | | It was **resolved** that the Policies be re-adopted. | | | |
| 16 | **Audit Appendix 5**  Cllr Hughes listed the questions asked in Section 1 of the Audit return and it was **resolved** that all be responded to in the affirmative. It was further **resolved** that Section 2 be approved together with the supporting documentation presented. The Internal Auditor’s report will be an agenda item for the July meeting.  The Clerk was thanked for her diligence in maintaining accurate and auditable financial records. |
| 17 | **Safety Gate**  Wicksteed have indicated that there is no correct way for the gate to be hung. Following discussion it was **resolved** that the gate should be adjusted to open inwards and for the necessary work to enable its full opening (ground levelling) will be undertaken. |
| **Dates of Future Meetings**  22 June Extraordinary Meeting  13 July 2016  No meeting scheduled for August  14 September 2016  12 October 2016 | |