

Appendix 3 - Correspondence Report

Report to Council

Author: Sarah Furniss, Clerk to the Council

Date: 11 January 2017

Item No: 11	Correspondence Report
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1 The following correspondence has been received and sent (excluding incoming and outgoing correspondence reported elsewhere).

Date	From/To	Subject	Summary	Action Required/Undertaken
15 December	WCC	Interim Staffing Arrangements	Mr J Graham, CE, to retire with effect from 3 February. Interim Staffing Arrangements announced.	Forwarded to Councillors for information.
17 December	Parishioner	Parking at junction of Kents Lane/Banbury Road	Parishioner asked for PC's support in addressing dangerous parking.	Forwarded to Shipston SNT who have a) been out and put warning notices on offending vehicles; b) committed to keep an eye on situation.
20 December	WCC	Consultation on Warwickshire Mineral Plan	Consultation to commence 9 December 2016 and finish on 3 February 2017 – consultation online (www.warwickshire.gov.uk/mdf) and Shire Hall, Elizabeth House	Publicized on www.ettington.org

2 Action: The Council are asked to:

- 2.1 Review and note the content of the report
- 2.2 To ask for further detail if required
- 2.3 To discuss/agree any action