

## Appendix 3 - Structure of Parish Meeting

Ettington Parish Council

Report to Council

Date: 8 March 2017

Item 12/Appendix 3	Structure of Parish Meeting
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### **1 Introduction/Background**

There is provision under law for an Annual Parish Meeting to be held in April.. Though this doesn't need to be organised by the Parish Council historically this has been the case in Ettington (as in many Parishes).

The purpose of this agenda item is to agree the structure/format for the meeting scheduled for 12 April 2017.

### **2 Previous Format**

In previous years community groups have been asked if they would like to present an update on activity through the previous year. These have included

- Gardening Club
- School
- Church
- Neighbourhood Plan
- Ettington Community First Responders
- Ettington Community Speed Monitoring
- Community Centre
- Football Club
- Allotments
- Pre-School
- Cheeky Chimps
- Parish Council

If a similar format is agreed upon then additions could include:

- Youth Council
- Parish Fund

Unlike the Parish Council meetings there is an "Any Other Business" item where parishioners can raise any matters of concern whether or not they fall within the remit of the Parish Council.

### **3 Meeting Format for 2017**

It has previously been agreed that a consultation on use of the future use of BT Phone Box (if SDCconsultation leads to it being decommissioned).

A request has been made by Sarah Coxall of Stratford Time Bank to attend a PC meeting and it has been suggested that she attend the Parish Meeting instead.

**Action Required:** To consider, debate and agree agenda/format for Parish Meeting.