

## Appendix 5- Audit

Ettington Parish Council

Report to Council

Date: 9 March 2016

Item 13/Appendix 5	Audit
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### 1 Introduction

The purpose of this report is to enable the Council to make informed decisions with regard to the Audit of the financial year 2016 - 17 which will commence after 1 April 2017.

### 2 Internal Audit

In 2015-16 Bill Robinson undertook the Internal Audit for Ettington Parish Council and it is suggested that he be asked to undertake the audit of 2016 – 17.

The Internal Audit includes:

- Accurate Book Keeping
- Year End Accounts
- Receipts and Payments
- Income Control
- Budget Control
- Finance Regulations
- Standing Orders
- Charitable Trust
- Asset Register
- Minutes of Meetings
- Internal Audit Report Review
- Insurance
- Payroll
- Risk Assessment
- Section 137 Payments
- Data Protection and Transparency Act

**Action:** To consider whether the internal audit should cover any areas other than those listed above and whether Bill Robinson should be engaged to undertake the audit.

### 3 External Audit

The Council will be subject to an external audit as in previous years and the format remains unchanged from 2015-16.