

Ettington Parish Council

Report to Council

Date: 11 January 2016

16	Precept 2017-18
----	-----------------

## 1 Background

This is the first stage of budget setting for 2017-18 and specifically to agree the precept requirement. Stratford District Council wrote on 14 December requesting precept request by 31 January 2016.

## 2 Budget

The Precept for 2016-17 was £31,196 plus £480 precept support grant.

The attached budget is a "first cut" at establishing a budget for 2017-18

- a) Historic columns are the budgeted amounts other than that for 2015-16 which is actual spend for the year.
- b) The column "spend to date" included payments made up to 31 December 2016
- c) The column "projected spend" is calculated by:
  - a. Actual cost where known;
  - b) Uplifting 'spend to date' amounts by 3/12 of spend to date;
  - c) anticipated spend where neither "a" or "b" are appropriate
- d) The proposed budget column is based on various factors and each is summarised in the 'comments' column

## 3 Action Required

- a) To seek clarification as required (any significant queries to be e-mailed to the Clerk prior to the meeting) ;
- b) To consider whether there are other expenditures which are likely to arise in the next financial year;
- c) To consider, discuss and agree the precept requirement for 2017-18.

Budget Item	Budget		Actual	Budget	Spend to	Anticipated	Proposed	Comments
	13/14	14/15	Spend	16/17	31/12/2016	Spend to		
			15/16			y/e		
Clerk's Salary	4588	4750	7470	8000	6013	8017	8500	To allow for annual increment and inflation
Clerk's Training	390	500	84	512	269	300	500	There should be sufficient funding to allow for unanticipated training needs
Office Expenses	1345	1250	1401	1280	1827	2436	2500	Rounded up
Audit Fees	320	350	336	358	336	336	350	Rounded up
Professional Fees	0	6000	0	3000	2554	2554	2600	Rounded up
Subscriptions	384	500	646	512	467	467	500	Rounded up
Insurance	920	1500	2099	1200	165	1165	1200	Rounded up
Newsletter	16	500	512	512	600	600	600	increase to reflect 2016/17 grant made
Contingency	0	1735	170	2000	0	0	1000	should be working towards not having a contingency but managing through ear marked reserves -

Community Centre		1548	1550	1879	1588	0	1588	1600
Web/Wi Fi		174	480	384	492	278	278	0
Grants		212	1000	578	1024	1200	1200	1200
Churchyard		393	500	263	600	600	700	700
Clr Training/Expenses		245	300	253	308	0	0	300
Greens		5577	6250	5033	7,500	5209	6945	7200
Mower Repair/Service		714	1500	0	1536	1536	1536	1600
Street Lighting Power		1474	1750	392	900	164	219	230
Street Lighting Maintenance		8894	0	15	30	30	30	35
Playground Repairs		175	0	3325	1510	657	700	1500
Software		768	0	253	182	182	182	190
Capital Expenditure		328	1300	563	1164	49	49	600
Neighbourhood Plan		0	500	1689	1000	420	420	1000
Youth Project		0	0	0	2000	0	0	2000
S137		0	0	390	0	0	0	0
Playground Investment		0	0	0	1000	0	0	1000

Rounded up  
No longer  
required  
increased to  
reflect  
2016/17  
spend  
increased to  
reflect  
anticipated  
spend  
rounded  
down  
increased to  
reflect  
anticipated  
spend  
rounded up  
rounded up  
increased in  
anticipation  
rounded  
down  
rounded up  
reduced as  
no  
anticipated  
expenditure  
unchanged  
unchanged  
unchanged  
Annual  
Investment

Elections		0	0	0	250	0	0	250
	28465	32215	27735	38458	22556	29722	37155	

for  
anticipated  
expenditure  
Annual  
Investment  
for  
anticipated  
expenditure

<b>Income</b>	15/16	16/17 YTD	Anticipated	Proposed 17/18
---------------	-------	--------------	-------------	----------------

precept		31236	31236	31900
---------	--	-------	-------	-------

precept support grant		440	440	330
-----------------------	--	-----	-----	-----

Interest		2	350	350
----------	--	---	-----	-----

Courts Income		790	850	500
---------------	--	-----	-----	-----

Allotment Income		15	15	15
------------------	--	----	----	----

Miscellaneous Income		390	390	0
----------------------	--	-----	-----	---

VAT Refund		2002	2500	2500
------------	--	------	------	------

35595

2% increase  
plus £100 to  
allow for  
reduced  
precept  
support grant  
confirmed  
amount

Anticipated  
reduction  
due to 'open  
access'