Ettington Parish Council

Report to Council

Date: 14 March 2018

|  |  |
| --- | --- |
| **Item 15** | **Audit** |

**1 Introduction**

The purpose of this report is to enable the Council to make informed decisions with regard to the Audit of the financial year 2016 - 17which will commence after 1 April 2017.

**2 Internal Audit**

In previous years Bill Robinson undertook the Internal Audit for Ettington Parish Council and it is suggested that he be asked to undertake the audit of 2017/18

The Internal Audit includes:

* Accurate Book Keeping
* Year End Accounts
* Receipts and Payments
* Income Control
* Budget Control
* Finance Regulations
* Standing Orders
* Charitable Trust
* Asset Register
* Minutes of Meetings
* Internal Audit Report Review
* Insurance
* Payroll
* Risk Assessment
* Section 137 Payments
* Data Protection and Transparancy Act

**Action:** To consider whether the internal audit should cover any areas other than those listed above and whether Bill Robinson should be engaged to undertake the audit.

**3 External Audit**

The Council will be subject to an external audit and the external auditors appointed are PKF Littlejohn LLP