Suggested Portfolios/Key Links

|  |  |  |
| --- | --- | --- |
| What | Who | How |
| Youth Council | RS, RH, JH |  |
| Playing Field  Children’s Play Equipment | DH  DH | Informing Clerk of any particular issues with hedges, trees grass cutting contract etc.  Overseeing Contractor is completing paperwork in accordance with policy |
| MUGA | RS | Proposal for increasing/improving access |
| Community Centre Trustee  Review of Community Centre Lease | DH | Attend meetings and act as key liaison |
| Planning – Ettington/Fulready |  | To lead on planning by assessing plans on line |
| Allotments | DH | Representative on Committee |
| Community Orchard |  |  |
| Finance , Assets, Insurance etc, collecting MUGA £ from shop | DH |  |
| Facebook | RS | Posting on Community FB Page |
| Rights of Way (over fields) |  | A resolution be passed that, if obstructions are bothersome that the Clerk and Portfolio Holder agree what, if any, action is appropriate and report at subsequent meeting. |
| Footpaths (roadside) |  | A resolution be passed that, if obstructions are bothersome that the Clerk and Portfolio Holder agree what, if any, action is appropriate and report at subsequent meeting. |
| Sale of Land | JC & RH |  |
| Training, HR, and recruitment | RH |  |
| Grant applications |  | To review and make recommendation to Council |
| Highways matters |  |  |
| Village appearance inc planting, Village Clock | JC |  |
| Liaison with community businesses and active groups,societies |  |  |
| The Parish Meeting | JC & JH |  |
| Communications   * Newsletter Reports * Oversight of Website * Press Releases * Embracing Social Media |  |  |
| Noticeboards |  | Receiving notices from Clerk and posting; keeping boards current. |