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| **ETTINGTON PARISH COUNCIL**  **Minutes of the Meeting of 14 March 2018** | |
| **Present:**  J Collins, R Hawksworth, J Henry, D Hughes, L Holtom and R Smith  **In Attendance:** S Furniss, Clerk and approximately 3 members of the public. | |
| 1 | **Apologies for Absence None received** |
| 2 | **Acceptance of Apologies for Absence n/a** |
| 3 | **Declaration of Disclosure Pecuniary Interest** Cllr Hawksworth declared an interest in respect of Item 19 – Grant Application. |
| 4 | **To Confirm Minutes** It was **resolved** that the minutes be accepted as a true record. |
| 5 | **Community Centre Update** - David Martin was unable to attend but had sent the following information:   * PC Craig Purcell has accepted the offer to use the lounge when unoccupied for satellite working. A date has yet to be agreed for PC Purcell to collect the keys to the building. * Events are down for April and May, with only one booking so far beyond the normal children's birthday parties. Last year we had a wedding reception, two pet club meetings and a Warwickshire County Council workshop over the same period. We have approached Stratford District Council for possible planning public enquiries, but they have nothing scheduled. * We are looking at further ways to reduce costs of the Fire Alarm maintenance, with Diamond Electrical Installations being asked to quote for the six monthly checks. They are booked to replace the out of date Fire Extinguishers. |
| 6 | **Warwickshire County Council** Cllr Seccombe sent her apologies.  **Stratford District Council update** Not covered |
| 7 | **Open Forum** A parishioner requested that Cllr Henry raise the matter of the state of entry and exit at shop. Following discussion it was agreed that this is likely to be a temporary problem which will resolve as work is completed. |
| 8 | **Planning Matters**  **A – Applications**  ***Application(s) reference: 18/00284/COUQ*** Proposed Change of use of agricultural  building to dwelling house (Conversion under Class Q of the GPDO) and associated operational  development at Corner Croft , Whatcote Road, Fulready, Ettington CV37 7PE  **Comments due by: 9 March 2018**  ***18/00147/DDT*** Proposed -T1 hornbeam: fell (Dead. Replacement planting required) at  3 The Dell, Rookery Lane, Ettington, Stratford-upon-Avon CV37 7TQ **FOR INFORMATION**  **ONLY**  **D Decisions**  ***18/00045/FUL*** Proposed Single storey side extension At 11 Churchill Close,  Ettington, CV37 7SP **Granted**  **17/03618/LDP** Spring Cottage, Fulready: **Permission given for work to continue**  ***17/01499/FUL:*** The Nurseries, Hockley Lane, Ettington **-refused**  **C - Ongoing/Pending Matters**  ***17/01822/FUL***  ***17/01086/***  ***17/02941/FUL and 17/02495/LBC***  1***7/03458/vary***  ***17/03658/FUL***  ***17/10186/FUL***  ***18/00183/FUL***  ***18/00200/FUL***  Following discussion it was **resolved** that the Clerk will contact Clerks of neighbouring PCs to see if their members would want to meet on an infrequent basis and/or wish us to consider or comment on planning applications in their parish. |
| 9 | **Finance Report** - Appendix 1 It was **resolved** that the payments listed be authorised and that the Clerk progress to the next point on the salary scale and inflation uplift be applied retrospectively if/when this is approved at a national level. |
| 10 | **Clerk's Report** It was agreed that Legacy Trees and Road Signage to be removed from future reports. Cllr Holtom reported that steady progress is being made in respect 100th Anniversary of Great War commemoration. It was **resolved** that Cllr Holtom will have delegated responsibility for making decisions in respect of the £2,000 budget in respect of the 100th Anniversary commemoration. |
| 11 | **Correspondence Report** Following discussion it was agreed that no further action will be taken in respect of the parishioner’s copy e-mail to WCC and this will be conveyed to the parishioner. |
| 12 | **Neighbourhood Plan** Cllr Hughes reported that the Inspector has made an initial report which will be considered by the NP Steering Group on 23 March 2018. |
| 13 | **Street Lighting Maintenance** It was **resolved** that the contract be entered into with WCC at a cost of £1.90 plus VAT for LED lanterns and £9.72 plus VAT for non-LED lanterns. |
| 14 | **Insurance renewal**  It was **resolved** that the insurance proposal, with Hiscox at a cost of £1049.59 be accepted |
| 15 | **Audit 17-18** It was **resolved** that Bill Robinson will be asked to undertake internal audit in line with that of previous years. |
| 16 | **Budget** –Appendix 5 It was **resolved** that the budget presented be accepted with additional line for £2,000 for Centenary celebration and a £200 for Chairman’s Expenses (both to be drawn from Ear Marked Reserves). Any underspends from 2017/18 will be transferred to EMR and the budget for this will be presented early in the new financial year. |
| 17 | **General Data Protection Regulations** The report content was noted and audit and workplan were deemed appropriate. It was **resolved** that Cllr Holtom will be the lead member in respect of GDPR. |
| 18 | **Code of Conduct** It was **resolved** that the Code of Conduct and associated documents be adopted. |
| 19 | **Grant Application** It was **resolved** that that the grant be approved subject to production of Constitution. |
| 20 | **Youth Project** No further progress other than that the working group plan to meet on 21 March to see how best to progress. |
| 21 | **Affordable Housing** Beau Homes will continue to look at as there is £35,000 from Rogers Lane Development to come in due course and the Council will be kept updated. |
| 22 | **Village Clock** There was discussion regarding whether it would be possible for a Member to restart the clock but agreed this would not be appropriate in light of the fact that as its initial repair some years ago was a significant expenditure this would not be appropriate. |
| 23 | **Parish Meeting** It was **resolved** that this would be held on 28April at 3.00 and will take a more ‘market stall’ format though there will still be a formal meeting and light refreshments will be made available. |
| Dates of Future Meetings (meetings commence at 7.30 and are held in the Lounge at Ettington Community Centre unless otherwise stated).  11 April 2018  28 April – Parish Meeting at 3.00 pm  9 May 2018 – Annual Meeting  13 June 2018 | |