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| **ETTINGTON PARISH COUNCIL**  **MINUTES OF THE MEETING OF 9 NOVEMBER 2016**  **In Attendance:** Cllrs Hughes, Smith, Collins, Hawksworth; Sarah Furniss, Clerk to the Council, Cllr P Seccombe, Stratford District Council and 3 members of the public. | |
| 1 | **Apologies for Absence** Cllr Holtom sent her apologies due to prior commitments and Cllr Henry due to ill health. |
| 2 | **Acceptance of Apologies for Absence** Cllr Holtom’s and Cllr Henry’s apologies were accepted |
| 3 | **Declaration of Disclosure Pecuniary Interest** None declared |
| 4 | **To Confirm Minutes** of the last Parish Council Meeting that took place on 12 October 2016 It was **resolved** that the minutes be recorded as a true record |
| 5 | **Community Centre Update**  David Martin reported that the ladies cloakroom has been upgraded apart from the redecorating and ask if that would be suitable for grant funding. It was agreed that this would be suitable and David will obtain quotes for presentation at the December meeting. Redecorating of hall and lounge is work in progress. Consideration will be given to using balance grant for installation of projector in lounge. |
| 6 | **Warwickshire County Council/Stratford District Council update** Cllr I Seccombe sent her apologies  Cllr P Seccombe reported that SDC are working towards setting next year’s budget. In future years there will be funding changes in that local business rates will remain with SDC rather than go to central Government.  With regard to his role of Police and Crime Commissioner Cllr Seccombe reported that he has been out with the Shipston SNT and his view is they do a good work over a wide area.  David Martin asked if he knew anything about broadband rollout and the clerk will send information to Mr Martin. |
| 7 | **Open Forum**  Cllr Hawksworth has had a request from Fulready resident asking that warning chevrons be installed on the sharp bend on approach to village. It was **resolved** that the clerk will write to Warwickshire Highways with regard to this matter.  Cllr Smith had received a complaint from a Hillman Way resident asking what can be done about the parking (part on green part on road) which causes obstruction. The Clerk will pass the details of the company responsible for maintenance of the green to Cllr Smith in order that he can inform the resident. |
| 8 | Planning Matters   1. **Ongoing Matters - none** 2. **Applications**   ***Application(s) reference: 16/03197/TEL56***    Proposed : Installation of a 15m brown monopole to support 3 no. antennas, 2 no. dishes and 3 no. cabinets at ground level and ancillary development.  At : Ettington Chase Conference Centre, Banbury Road, Ettington, Stratford-upon-Avon CV37 7NZ  For : CTIL And Telefonica UK Limited  Comments due by: 31 October 2016.  Discussion regarding health aspects; the planning notice is outside the Chequers with no wording;  It was **resolved** that, in order to protect two well established and healthy oak trees that a TPO be applied for in respect of said trees. It was further **resolved** that it be suggested that a camouflage post be installed and that landscaping is applied in order to minimise the visual impact. Cllr Seccombe advised that the Core Strategy be checked to establish if this is one of the Special Landscape Areas which would add weight to comment.  ***Application(s) reference: 16/01438/FUL***    Proposed : Full application for the change of use and conversion of a dwelling (Use Class C3) to a Post Office (Use Class A1), Village Shop (Use Class A1) and Tea Room (Use Class A3 ) including a new access, and front, side and rear extensions. (Consultation due to amended red line boundary).  At : 6 Banbury Road, Ettington, Stratford-upon-Avon, CV37 7TB  For : Mr Andrew Nardone  An amendment/additional information has been received for the application shown above as follows:  Noise Assessment Report  If you have any further observations you wish to make on the amendment please write to me by: 26 October 2016  No comment will be submitted.  ***Application(s) reference: 16/01438/FUL***    Proposed : Full application for the change of use and conversion of a dwelling (Use Class C3) to a Post Office (Use Class A1), Village Shop (Use Class A1) and Tea Room (Use Class A3 ) including a new access, and front, side and rear extensions. (consultation due to amended red line boundary).  At : 6 Banbury Road, Ettington, Stratford-upon-Avon, CV37 7TB  For : Mr Andrew Nardone  The above application has been received.  Comments due by: 24 October 2016.  No comment will be submitted.  ***Application(s) reference: 16/02068/FUL***    Proposed : Conversion of public house into one dwelling, extension to existing cottage and erection of two detached dwelling houses (Resubmission of application ref 15/02026/FUL).  At : White Horse Inn, Banbury Road, Ettington, Stratford-upon-Avon CV37 7SU  An amendment/additional information has been received for the application shown above as follows:  Amended plans received in response to officer comments regarding specific design aspects of individual plots. Minor elevation changes relate to the proposed dwelling on the front, the new dwelling at the rear and the proposed extensions to the existing dwelling.  If you have any further observations you wish to make on the amendment please write to me by: 17 November 2016  It was **resolved** that a further comment be submitted stating that insufficient changes have been made to improve the street scene.   1. **Decisions - none** 2. **Withdrawn - none** |
| 9 | **Finance Report - Appendix 1**  It was **resolved** that the payments be authorised.  \it was **resolved** that the clerk be awarded an additional increment in respect of successfully passing CiLCA  The content of the Q2 Finance report was noted. |
| 10 | **Clerk's Report - Appendix 2**  **Footpath** With regard to the overgrown hedge bordering Rogers Lane it was **resolved** that the owner of the hedge will be written to asking that the hedge be cut back. Cllr Hughes will check who the owner of the hedge which is encroaching on Hockley Lane is, in order that they can also be asked to address the matter.  **Wet Pour Surface.** It was **resolved** that a patching kit will be purchased and Mark Taylor asked to undertake the repair on a holding basis while alternative surfaces be investigated  **Tree Work** The Clerk confirmed that Mark Taylor will remove the bushes/saplings/trees to the rear of 36 and 48 Banbury Road. Cllr Smith provided contact details of an arboricultural firm and the clerk will progress further tender process.  **Wellesbourne Lions Centenary** Cllr Hawksworth will progress this matter.  **Open Use of MUGA Courts** There was some use of the court and the Youth Project Group will progress this matter. |
| 11 | **Correspondence Report - Appendix 3** Content of the report was noted. |
| 12 | **Neighbourhood Plan - verbal update**  The Steering Group welcomed a new member who will undertake the assessment of the Open Green Spaces (she has a background in conservation and ecology). Version 7 of the plan is being worked on. |
| 13 | **Bank Mandate**  It was **resolved** that the Bank Mandates in respect of the NS&I and HSBC Banks be amended to remove John Witherford as an authorised signatory and to add Cllrs Jackie Collins and Jenny Henry. |
| 14 | **Public Access Defibrillators – Appendix 4**  Cllr Smith **proposed** that due to the fact that we have Ettington First Responders this matter will not be pursued. Cllr Hughes abstained but both Cllrs Hawksworth and Collins were in agreement and the proposal was **adopted.** |
| 15 | **Consultation on Removal of BT Phone Box – Appendix 5**  It was **resolved** that the Phone Box be adopted and that consideration with regard to its future use be an agenda item for December. |
| 16 | **Youth Project – Verbal update**  Cllr Smith reported that there had been a good turnout at the consultation held on 14 October though there was a disappointing number of girls attending. Analysis of responses indicates a wheeled play area would be most popular with a green gym and a youth shelter being welcome additions. The matter will be progressed by convening a group of young people to agree next steps including fundraising. Cllr Hughes thanked those involved. |
| 17 | **Section 106 Question Feedback – Appendix 6**  The content of the feedback report was approved subject to minor amendments. It was **resolved** that once these have been made the report will be made public and the actions outlined in it will be progressed. |
| 18 | **Playground Inspection – Appendix 7**  The content of the report was noted. It was **resolved** that Mark Taylor be asked to make the recommended adjustments to the toddler and junior swings |
| Dates of Future Meetings (meetings commence at 7.30 and are held in the Lounge at Ettington Community Centre unless otherwise stated).  14 December 2016  11 January 2016  8 February 2016 | |