

<b>ETTINGTON PARISH COUNCIL</b>	
<b>MINUTES OF THE MEETING OF 13 MARCH 2019</b>	
<b>Present:</b> Councillors J Collins, R Hawksworth, J Henry, D Hughes and R Smith of Ettington Parish Council	
<b>In Attendance:</b> S Furniss, Clerk to Ettington Parish Council, Annette Gann and Claire Udell of the Community Centre and two members of the public.	
1	<b>Apologies for Absence</b> Cllr Holtom tendered her apologies due to work commitments.
2	<b>Acceptance of Apologies for Absence</b> It was <b>resolved</b> that Cllr Holtom's apologies be accepted.
3	<b>Declaration of Disclosure Pecuniary Interest</b> None declared.
4	<b>To Confirm Minutes</b> It was <b>resolved</b> that the minutes of 1 February 2019 be confirmed as a true record.
5	<p><b>Community Centre Update</b> to include:</p> <ul style="list-style-type: none"> <li>a) Ear Marked Reserves of £8,000. The Community Centre Management Committee are considering installation of staircase and would like to explore the potential for the Council granting £8,000 as a contribution. The Council advised that a business case should be submitted and Councillors will make suggestions, to the Clerk, who in turn will forward to Ms Gann, regarding matters they would like to see covered in the business case.</li> <li>b) Storage Fee: The CCMC are considering making a charge for storage which would mean that Rubbish Friends would be charged. As this is a purely voluntary, unfunded group the PC would potentially be asked to fund this. It was agreed that Ms Gann would let the Clerk know what the annual fee would be in order that consideration can be given to this matter at the April meeting.</li> <li>c) Both Ms Gann and Ms Udell reported that they are resigning from the Management Committee due to time constraints.</li> </ul>
6	<b>Warwickshire County Council/Stratford District Council update</b> Cllrs Seccombe (WCC) and O'Donnell (SDC) tendered their apologies and, therefore, this item was not covered.
7	<b>Open Forum</b> No matters were raised.
8	<p><b>Planning Matters</b>  <b><u>A – Applications</u></b></p> <p><b>Application(s) reference: 18/03572/FUL</b> Proposed Change of use for Home Boarding Dogs at Bramble Reed House, 3 Hockley Lane, Ettington CV37 7SS  <b>Comments due</b> by: 7 March 2019. No comment was submitted.</p> <p><b>Application(s) reference: 19/00442/FUL</b> Proposed garage extension. Proposed driveway and dropped kerb to highway to create off street parking at 3 Banbury Road, Ettington  <b>Comments due</b> by: 27 March 2019. The applicants attended and responded to questions raised. It was <b>resolved</b> that the application be supported on the grounds of improved road safety.</p>
9	<b>Finance Report - Appendix 1</b> It was <b>resolved</b> that the payments listed be authorised; the income and finance report were noted. The Clerk will research whether it would be possible to a) ascertain the accuracy of the street lighting power charges; b) reduce the charges in respect of street lighting power.
10	<b>Clerk's Report - Appendix 2</b> The following are considered resolved and will be removed from future Clerk's reports: Solar Powered Speed Controls;

	<p>Stiles at Fulready Hedgerow at the bottom of Kent's Lane Fly Tipping on Halford Road Junction of Fosseyway and A422.</p> <p>Remote Lighting at Tennis Courts will be a future agenda item.</p> <p>Handrail contact Richard at WCC. Footpath sign from  Kents Lane to Old Warwick Road is down and leaning in hedge.</p>
11	<b>Correspondence Report</b> Appendix 3 The correspondence report was considered and no action were deemed necessary/appropriate and this will be confirmed to the correspondent in respect of Tree Protectors and Parking on Halford Road.
12	<b>Induction Pack for Councillors</b> –Appendix 4 The Clerk reported that WALC have now circulated a similar document. It was agreed that the Clerk will compare the two documents, amend if/as appropriate and represent at the April meeting.
13	<b>Social Media Policy</b> – Appendix 5 It was <b>resolved</b> that the policy be adopted.
14	<b>Lease In Respect of Community Centre</b> Appendix 6 Following lengthy discussion it was agreed that the Clerk would seek clarification on the comments made by Bonnells Solicitors.
15	<b>Tree Inspection</b> It was <b>resolved</b> that the Clerk request a tree inspection it being 3 years since the last one.
16	<b>Neighbourhood Plan</b> – to consider production of summary document for the purpose of considering planning applications. – This matter was deferred until the April meeting.  Defer
17	<b>Youth Project</b> No progress to report.
18	<b>Parish Meeting</b> Cllrs Henry and Collins reported that matters are in hand and requested that as many Cllrs as possible attend from 1.00 in order that the room can be set up.
19	<b>Tennis Courts</b> It was <b>resolved</b> that use of the court will be offered to the school and that use/maintenance of the courts be an agenda item for the June meeting.
	<p><b>Future Agenda Items</b></p> <ul style="list-style-type: none"> <li>• Renaming of Parish Council (Parish Meeting)</li> <li>• Document Retention Policy – April 2019</li> <li>• Matters arising from Parish Meeting – April 2019</li> <li>• Affordable Housing – April 2019</li> <li>• Purchase of IT Equipment for Chairman – May 2019</li> <li>• Staircase for Community Centre – June</li> <li>• Tennis Courts – June</li> <li>• Councillor Portfolios/Meeting schedule – July</li> <li>• Grounds Maintenance Contract – November 2019 (due for renewal April 2020)</li> <li>• Insurance – December 2019 (3 year agreement with Came &amp; Co expires April 2020)</li> </ul>
	<p><b>Dates of Future Meetings</b></p> <p>Parish Meeting 23 March 2019 10 April 2019 – Ordinary Meeting 15 May 2019 – Annual Meeting 12 June 2019 – Ordinary Meeting</p>

Approved